

CITY OF MENASHA  
NEW COMMON COUNCIL  
Third Floor Council Chambers  
140 Main Street, Menasha  
TUESDAY, April 19, 2016  
MINUTES

A. CALL TO ORDER

Meeting called to order by Mayor Merkes at 6:30 p.m.

B. PLEDGE OF ALLEGIANCE

Pledge of Allegiance was recited.

Moment of Silence for the New Council to make good decisions to benefit the community in the upcoming year.

Oath of Office – Newly Elected Officials. Clerk Galeazzi administered the Oath of Office to Mayor Donald Merkes, Ald. James Taylor, Ald. Arnie Collier, Ald. Alex Zelinski, and Ald. Kevin Benner.

C. ROLL CALL/EXCUSED ABSENCES

PRESENT: Aldermen Nichols, Taylor, Krautkramer, Collier, Keehan, Zelinski, Spencer, Benner.

ALSO PRESENT: Mayor Merkes, Attorney Ellen Totzke, PC Styka, DFC Voss, DPW Radtke, ASD Steeno, PRD Tungate, PHD McKenney, AP Englebert, Clerk Galeazzi.

D. PUBLIC HEARING

None

E. PUBLIC COMMENTS ON ANY MATTER OF CONCERN TO THE CITY

(five (5) minute time limit for each person)

No one spoke.

F. REPORT OF DEPARTMENT HEADS/STAFF/CONSULTANTS

1. Clerk Galeazzi - the following communications have been received and placed on file:

- a. [ADS Steeno, 4/12/16; Community Development Director Recruitment Update](#)
- b. [City of Menasha Police Department 2015 Annual Report](#)
- c. [Clerk Galeazzi, 4/14/16; League of Wisconsin Municipalities Local Government 101 Seminar](#)
- d. [Menasha Historical Society Newsletter, April 2016](#)
- e. [Summary Statement and Certification of the Board of Canvassers for April 5, 2016 Election](#)
- f. [Veterans of Foreign Wars, 4/4/16; Invitation to Armed Forces Day Celebration](#)

Moved by Ald. Taylor seconded by Ald. Keehan to receive Communications a-f.

Motion carried on voice vote.

G. CONSENT AGENDA

None

H. ITEMS REMOVED FROM CONSENT AGENDA

None

I. ORDINANCES AND RESOLUTIONS

1. [R-13-16 Resolution Providing for the Method of Selecting Certain Council/Committee Officials \(Introduced by Ald. Taylor\)](#)

Moved by Ald. Taylor seconded by Ald. Keehan to approve R-13-16 Resolution Providing for the Method of Selecting Certain Council/Committee Officials.

Motion carried on roll call 8-0.

J. ACTION ITEMS

None

K. APPOINTMENTS

1. Common Council Appointments

- a. Council President (1-year term effective immediately)

Moved by Ald. Nichols seconded by Ald. Keehan to nominate Ald. Benner for Council President.

Moved by Ald. Zelinski seconded by Ald. Collier to nominate Ald. Krautkramer for Council President.

Having no other nominations Mayor Merkes closed the nominations.

Paper ballots were passed out. Ald. Benner received 5 votes, Ald. Krautkramer received 3 votes. Ald. Benner was declared Council President.

- b. An Alderman Member to the Plan Commission (1-year term effective immediately)

Moved by Ald. Nichols seconded by Ald. Taylor to nominate Ald. Benner for Alderman Member to Plan Commission.

Having no other nominations Mayor Merkes closed the nominations and instructed the Clerk to cast unanimous ballot for Ald. Benner as Alderman Member to Plan Commission.

- c. An Alternate Alderman Member of the Plan Commission (1-year term effective immediately)

Moved by Ald. Keehan seconded by Ald. Benner to nominate Ald. Zelinski for Alternate Alderman Member to the Plan Commission.

Having no other nominations Mayor Merkes closed the nominations and instructed the Clerk to cast unanimous ballot for Ald. Zelinski as Alternate Alderman Member to Plan Commission.

L. RECESS TO COMMITTEES

Moved by Ald. Benner seconded by Ald. Keehan to recess at 6:42 p.m. to Administration Committee, Board of Public Works, and Personnel Committee.

Motion carried on voice vote.

Reconvene at 6:55 p.m.

M. APPOINTMENTS

1. Common Council Appointments

- a. NM Fire Rescue Joint Finance and Personnel Committee:

- 1) Council President – Ald. Benner

- 2) Personnel Committee Chairman – Ald. Keehan.

No action required.

b. Information Systems Steering Committee (If necessary)  
Ald. Nichols as Chairman of Administration Committee is the Alderman representative to Information Systems Steering Committee.  
No action required.

c. [Ad-Hoc Protocol Committee \(4 Aldermen and Mayor\)](#)  
Ald. Benner explained his request to form an Ad-Hoc Protocol Committee to set Council Rules for the upcoming year.  
Moved by Ald. Zelinski seconded by Ald. Taylor to table appointments to Ad-Hoc Protocol Committee.  
Motion carried on roll call 5-3.  
Ald. Nichols, Taylor, Krautkramer, Collier, Zelinski voted yes.  
Ald. Keehan, Spencer, Benner voted no.

2. Mayor's Appointments

- a. Approval of Ald. Zelinski to Parks & Recreation Board (1-year term effective immediately)
- b. Approval of Ald. Spencer to the Landmarks Commission (1-year term effective immediately)
- c. Approval of Ald. Krautkramer to the NM Fire Rescue Joint Finance and Personnel Committee (1-year term effective immediately)
- d. Approval of Ald. Collier to the Heckrodt Wetland Reserve Board (1-year term effective immediately)
- e. Appointment of Greg Keil, 1831 Lakeshore Drive, Menasha to Board of Review for the term of April 20, 2016 to July 1, 2020
- f. Appointment of Tom Stoffel, 1041 Garda Court, Menasha as alternate to Board of Review

Moved by Ald. Benner seconded by Ald. Taylor to approve Mayor's appointments a-f.  
Motion carried on roll call 8-0.

N. CLAIMS AGAINST THE CITY

None

O. HELD OVER BUSINESS

None

P. PUBLIC COMMENTS ON ANY MATTER LISTED ON THE AGENDA

(five (5) minute time limit for each person)

No one spoke.

Q. ADJOURNMENT

Moved by Ald. Spencer seconded by Ald. Krautkramer to adjourn at 7:08 p.m.  
Motion carried on voice vote.

Deborah A. Galeazzi, WCMC  
City Clerk